



# HIGHLANDS LATIN *Cottage School* — Shawnee —

## ADMISSIONS PROCESS

Admission into Highlands Latin Cottage School Shawnee is a three-step process. We work hard to ensure our school is the most effective educational environment for all students enrolled; therefore, we review all applications and interview families to make sure we can create lasting partnerships. To gain a better understanding of our school culture, please review **Our Mission**, **Our Distinctives**, and **Our Code of Conduct** on the following page before completing an application. We also invite you to take a tour of our campus any time school is in session.

### *STEP 1: APPLICATION*

You will need to fill out one online application per family. Once your application has been received along with a \$25 Application Fee, we will contact you to schedule an interview.

### *STEP 2: INTERVIEW*

In order to determine if the environment and curriculum will be effective for both parties involved, we will interview all prospective families. After your application has been received, we will contact you to schedule a time to interview you and/or your student.

### *STEP 3: REGISTRATION*

Once your interview is complete, we will notify you about your enrollment status. Placement is not guaranteed until you receive notification of admission and we receive your \$150 Registration Fee per student. The \$25 Application Fee will be applied to your Registration. At this point, we will open class registration for your student, and (s)he will be officially enrolled.



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## *Our Mission*

In partnership with parents, and guided by the Gospel, we seek to educate students to the highest standards of the classical tradition, so that they may grow in knowledge, wisdom, and the love of our Lord, and more ably use their gifts in the service of others and for the glory of Christ and the Church.

## *Our Distinctives*

Highlands Latin Cottage School Shawnee aims to pass on the heritage of the Christian West to the modern student. We are Christian, classical, and traditional.

**Christian** education anchors itself to the essentials of the Christian faith, maintaining belief in the goodness of Christian morality and the divine inspiration of the Christian Scriptures. Our faith statement is the Apostle's Creed.

**Classical** education aims to teach *wisdom* – how to think – and *virtue* – what to do – through the learning of classical languages, reading classical texts, and study of the liberal arts.

**Traditional** education takes place in an orderly, teacher-guided classroom with lessons focused on content mastery

## *Our Code of Conduct*

1. We cheerfully and promptly obey the authority under which we are placed.
2. We may appeal respectfully and courteously. We do not argue or negotiate.
3. We love and honor one another.
4. We give encouragement to each other.
5. We do not point out the shortcomings of others in order to build ourselves up.
6. We tell the truth.
7. We do not disrespect the classroom and teacher by interrupting.
8. We do not spread rumors or gossip.
9. We will not make excuses for our wrong actions but will admit them.
10. We avoid cliques, clubs, or games that exclude others.
11. When others are sorry, we forgive them.
12. When others are sad, we comfort them.
13. When we have work to do, we do it without complaining.
14. If we make a mess, we clean it up.
15. We treat one another with respect and patience.